



Early Childhood Education Looking Back Moving Forward Children, Families and Communities

The Early Childhood Educators of British Columbia (ECEBC) invites you to submit proposals for workshops to be part of our upcoming 48th annual conference, taking place April 10 to 13, 2019 at the Hyatt Regency Vancouver in Vancouver.

CRITERIA

Workshop sessions should:

- Be 1 or 2 hours in length for the afternoon session on Thursday, April 11, 12 or 13 (or 4 hours for 2-part workshops)
- Run for the entire time block
- Be designed for an adult audience and allow for interaction and questions
- Reflect inclusive programming/curriculum for any or all of the following: infant/toddler, preschool-age, or school-age children and/or
- Provide innovative programs, policies or research findings, and be suited for a minimum of 25 delegates
- Include techniques, strategies or ideas to help delegates share their learning once they return to their communities.
- Presenters are asked to align their presentations with the conference and keynote theme

Conference delegates include licensed early childhood educators, administrators, school age and family child care providers, students, ECEs from First Nations communities, instructors, research and policy analysts, and advocates. In 2019, conference delegates will join us from across Canada.

Delegates from the 2018 conference provided feedback on the types of workshop topics that they would like for professional development. Suggested topics include infant/toddler topics, special/extra needs/inclusion, working with families, and Indigenous programming, school aged programming, mental health, social emotional learning, professionalism, leadership, new practices, pedagogy, research, policy and self care for ECEs.

REMUNERATION

Remuneration is given to the lead presenter submitting the proposal and includes the following:

- \$100 for each one-hour session \$200 or for each two-hour session
- Up to a maximum of \$30 towards the costs of photocopying and printing materials. Claims for reimbursement must be supported with receipts. Alternatively, presenters may have their materials printed at the ECEBC office and delivered to the conference site. Please email cbuttkus@ecebc.ca for details.
- Morning coffee and lunch on the day of presentation.
- Discounted conference registration rate (of \$120) is available on the day of presentation. Please email cbuttkus@ecebc.ca for details. Registration must be processed manually and be received by March 1st.

NOTE: Travel, accommodation and parking are the sole responsibility of the presenter.

Workshop proposals will be reviewed and selected based on timeliness of session topic, creativity of approach, expertise of presenters, and relevance to the conference theme of “Early Childhood Education Looking Back Moving Forward”; proposals selected will demonstrate an understanding of inclusiveness, diversity (i.e. cultural, racial, religious, class, age, and developed abilities), and ethical practices.

Selection of presenters and presentations is at the sole discretion of ECEBC’s Conference Planning Committee. Successful applicants will be notified by email by **Friday, September 7, 2018**.

We ask that presenters do not:

- Sell or endorse any products or materials without prior approval by the conference organizers
- Distribute any personal evaluations (ECEBC will provide workshop evaluation forms and share the results with presenters after the conference).

If you find yourself unable to attend at the time your session is scheduled, it is your responsibility to:

- Find an alternate presenter to lead the workshop as it was submitted.
- Notify the conference coordinator of such a change as soon as possible.

CALL FOR PRESENTATIONS

Please complete this form in full and return it by **Friday, September 7, 2018** by e-mail to cbuttkus@ecebc.ca or fax to 1.604.709.6077.

1. Name and professional title	
2. Contact information	Phone: _____ Email: _____ Mailing address: _____
3. Short bio (Between 1 and 3 sentences)	
4. Title of Workshop	
5. Brief workshop description (include benefits to participants, and format such as lecture, make and take format, etc). Please keep the workshop description to one paragraph.	
6. Maximum number of participants	<input type="checkbox"/> 25 <input type="checkbox"/> 45 <input type="checkbox"/> 70 <input type="checkbox"/> 100+
7. Intended target audience	<input type="checkbox"/> Novice (0 to 1 yr) <input type="checkbox"/> Intermediate (3 to 5 yrs) <input type="checkbox"/> Experienced (10+ yrs) <input type="checkbox"/> Preschool (ages 3 to 5) <input type="checkbox"/> Infant/Toddler <input type="checkbox"/> Special Needs <input type="checkbox"/> Adult Educators/Trainers <input type="checkbox"/> Administrators <input type="checkbox"/> Researchers <input type="checkbox"/> Policy Makers <input type="checkbox"/> Post Secondary ECE Instructors
8. Preferred presentation day and time	<input type="checkbox"/> Thursday morning <input type="checkbox"/> Thursday afternoon <input type="checkbox"/> Friday afternoon <input type="checkbox"/> Saturday morning <input type="checkbox"/> Saturday afternoon
9. Equipment required	<input type="checkbox"/> Display table – Quantity: _____ <input type="checkbox"/> Flipchart/markers <input type="checkbox"/> Overhead projector <input type="checkbox"/> Projection screen <input type="checkbox"/> TV/VCR

	<input type="checkbox"/> Table microphone <input type="checkbox"/> Laptop <input type="checkbox"/> LCD projector <input type="checkbox"/> I will bring my own laptop. <i>Note: Presenters are encouraged to bring their own laptops or memory sticks. No changes can be made to set up requirements after March 7th.</i>
<p>10. Preferred room set-up (please note that conference organizers will provide the set-up that is most suitable to conference needs):</p> <input type="checkbox"/> Theatre <input type="checkbox"/> Circle or semi-circle with chairs <input type="checkbox"/> Classroom <input type="checkbox"/> Rounds <input type="checkbox"/> Half-rounds	
<p>11. Preferred format: <input type="checkbox"/> Keynote <input type="checkbox"/> One-hour workshop <input type="checkbox"/> Two-hour workshop <input type="checkbox"/> 4-hour (2 part)</p> <p style="padding-left: 40px;"><input type="checkbox"/> Poster Display</p> <p>11. Language of workshop:</p> <input type="checkbox"/> English <input type="checkbox"/> French	
<p>11. Please indicate if you will be staying for lunch.</p> <input type="checkbox"/> Yes, I will be attending lunch. <input type="checkbox"/> No, I will not be attending lunch. <p>If you have any allergies, please provide details:</p>	
<p>12. **Please note that additional information may be required for instructor stream and research round table submissions. Please contact the office.</p>	
<p>13. Please add any other comments that might be helpful to the selection committee:</p>	
<p>14. I understand that my presentation may be webcast and/or recorded. Successful presenters will be provided with a release form to complete.</p>	

August 3/18