

Alderwood House School

12151 Shell Road
140-6231 London Road
Richmond, BC, Canada
V7A 3G9
www.alderwoodhouse.com
604-272-5023

Infant-Toddler Classroom Manager

Our child care centre is seeking a classroom manager in our infant-toddler program.

We are an outdoor based child care center (you will spend 2.5 – 7 hours outside a day, depending on the weather and time of year) and our curriculum is focused on social-emotional learning. Our philosophy is built upon Reggio principles, and familiarity with the UN Convention of Rights for the Child is essential. We are a playful centre, but not play based.

Our program will be re-locating in the summer of 2018; and our children and families need an experienced and passionate educator to help support families through the physical move, as well as lead the team in our next stage of growth as a learning community!

This position will start as soon as possible, to allow for as much training and hand-over from the current classroom manager to the incoming manager, over the remainder of the school year, as well to ensure the manager has time to build strong relationships with our children and families.

Applicants should have:

Education

Valid Infant-Toddler license to practice. ECE license, with experience with infants and toddlers will be considered.

Valid First Aid certificate

Food Safe an asset

Bachelors Degree an asset, particularly in Family Studies, Child Studies, Psychology, Education /Fine Arts or Humanities

Experience

At least three years experience working with children ages 0 – 5, preferably in a licensed child care environment

Experience documenting children’s learning

Some experience observing and documenting classroom interactions, preferably with digital technology

Experience working in a collaborative team environment

Experience working with parents and families

Experience with programs focused on social emotional development

Knowledge

Solid understanding of the BC Early Learning Framework

Understand and abide by the ECEBC Code of Ethics

Understand current regulations from the Child Care Licensing Act

Familiarity with the Reggio philosophy an asset

Familiarity with any of: PATHS, Second Step, RULER, MindUp and Tools of the Mind an asset

Other

Ability to successfully pass a criminal record check

Ability to lift 40 pounds

Familiar and comfortable working with blogs, digital cameras and video recorders, and computers

Genuinely enjoy working outdoors, in all kinds of weather

Strong English skills, written and oral

This position offers generous benefits, including medical and dental benefits, sick days, professional development days, professional development funding, 4 weeks vacation to start, and a competitive salary (23.44 - 24.73 / hour). Exact work hours are to be determined with the successful candidate, falling between 7:30 - 5:30, Monday - Friday.

Please email resume and cover letter to mspamelawallberg@alderwoodhouse.com. Please note our application and interview process is done in two steps – an initial written interview and, for candidates short listed from the written interview, an in-person interview and classroom observation.