



MOUNT PLEASANT
COMMUNITY CENTRE ASSOC.

INFANT/TODDLER PROGRAM SUPERVISOR

The Mount Pleasant Community Centre Association (MPCCA) operates two licensed child care centres providing care for children 0-12 years old. Our mission is to provide high quality and affordable child care for infants, toddlers, preschoolers and school age children. Our goal is to offer nurturing environments and learning experiences for children to ready them for life-long learning and to provide opportunities for children to develop physically, socially, emotionally and cognitively according to their individual development and learning styles.

Our Philosophy

We honor and value play. We believe that through play, children learn about relationships between people, living beings, materials, and physical places. We believe that play is essential for children to develop critical thinking skills and creativity. In our centres children are given the opportunity to engage in developmentally appropriate learning activities and spend time exploring their world through play in both indoor and outdoor environments through an emergent based curriculum.

We are seeking an energetic, creative and positive individual to work as an **Infant/Toddler Program Supervisor** in our **3 Corners Child Care Centre**. The successful applicant will be responsible for overseeing the care and education of infants and toddlers.

Why MPCCA?

- ✓ Do what you love – making a difference in the lives of young children!
- ✓ Great Team Environment
- ✓ Great Leadership Opportunity
- ✓ Fully Paid Benefit Coverage including MSP, Extended Health & Dental after six (6) month waiting period
- ✓ Paid Professional Development Opportunities

Qualifications:

- A valid Infant/Toddler Early Childhood Education Certificate issued by the BC ECE Registry
- A valid First Aid Certificate
- A Criminal Record Check clearance letter
- Immunization Schedule or waiver
- Ability to provide a minimum of 3 current/satisfactory references
- Minimum 2 years' experience working as an Infant/Toddler Supervisor in a Licensed Early Childhood Education Program
- Strong knowledge of children's development & effective guiding and caring skills
- Strong Leadership skills & work ethic
- Effective communication skills

Additional Assets: Special Needs & Food Safe Certificates

Responsibilities include but not limited to:

- Ensuring that Licensing Regulation and MPCCA Child Care policies & procedures are implemented and maintained
- Supervising and coaching staff teams
- Ensuring that the child care environment is healthy and safe for the children
- Establishing and guiding staff to carry out a daily schedule that incorporates child centered small group activities, care routines and transitions
- Working with the staff to plan, prepare and implement age appropriate activities based on children's individual development and interests
- Build and maintain positive and professional relationships with children, families and families
- Administration tasks including but not limited to staff schedules, newsletters, payroll, facilitating staff meeting
- Working in ratio with the children and staff

Position: Full-time permanent position

Start Date: ASAP

Rate of Pay: \$22.74 - \$24.61 per hour based on experience, plus benefits

Days & Hours of Work: Monday – Friday, 7 hours per day, 35 hours per week, shifts vary between 7:30am-6:00pm
Extra time may be required for meeting child/staff ratios, staff meeting and family events

PLEASE SUBMIT RESUME AND COVER LETTER TO:

Kim.hempler@vancouver.ca

NO PHONE CALLS PLEASE

We thank all applicants for applying however only those candidates selected for interviews will be contacted.