



HILLVIEW PRESCHOOL

Part-Time Assistant Teacher Position

Hillview Preschool seeks to fill the role of Assistant Teacher from Sept 2018 through June 2019. We are an inclusive preschool and strive to provide an environment that allows all children to grow and develop to their fullest potential. The Assistant Teacher will be responsible to provide assistance in the classroom under the supervision of the classroom teacher. For the right candidate who is committed to working at the preschool for a few years, there is possibility for promotion.

Name of Facility: Hillview Parent Participation Preschool (South Burnaby, BC, Canada)

Employment Terms: Part-time, permanent position from September 2018 –June 2019, with the hope that the teacher will continue on for the following school years

Position Start Date: September 4, 2018

Position End Date: Until position filled

Hours of Work: Monday to Thursday from 8:45 AM – 12:45 PM (16 hours per week)

Salary & Benefits:

Rate of Pay: We offer competitive salaries of \$16.30-\$19.12/hour based on experience and qualifications

Benefits: Three weeks paid vacation over Christmas and Spring break, paid stat holidays & sick days. There is a three-month probation period before benefits apply.

Qualifications: Early Childhood Assistant Certificate or Basic ECE required

Current First Aid and CPR Certificate

Criminal record check required

Experience: Prefer a minimum of 2 years current experience in an early learning environment but will consider those who are new to the field or who have some previous experience working with young children.

Classroom Duties:

- Collaborate with supervising teacher in the implementation of the children's play-based program
- Ensure health and safety of children
- Provide creative environment where children can discover, learn and grow in all developmental areas
- Provide positive guidance, care and supervision
- Create and maintain positive relationships with children, families and staff
- Assist in housekeeping duties and with classroom set-up and clean-up each day

Attributes:

- Energetic, hard worker with a positive "can do" attitude
- Flexible and adaptable with the ability to multi-task
- Competence in dealing with guidance issues
- Strong communication skills
- Work well in a team setting

We are looking for someone who is passionate about Early Childhood Education with strong leadership skills but who also works well in a team setting. If you are creative, fun loving and feel you would be a good fit, please submit a brief cover letter and resume describing how you fit the criteria above to:

Lynda Malins, Supervisor