



HILLVIEW PRESCHOOL

Part-Time Support Worker Position

Hillview Preschool seeks to fill the role of Support Worker from Sept 2018 through June 2019. We are an inclusive preschool and strive to provide an environment that allows all children to grow and develop to their fullest potential. The Support Worker will be responsible for providing assistance to identified children under the guidance of the classroom teacher.

Name of Facility: Hillview Parent Participation Preschool (South Burnaby, BC, Canada)

Employment Terms: Part-time, permanent position from September 2018 –June 2019, with the hope that the support worker will continue on for the following school years

Position Start Date: September 4, 2018

Position End Date: Until position filled

Hours of Work: Tuesdays, Wednesday and Thursdays from 9:15AM – 12:15PM (total 9 hours per week)

Salary & Benefits:

Rate of Pay: We offer competitive salaries of \$18.00-\$20.00/hour based on experience and qualifications

Benefits: Three weeks paid vacation over Christmas and Spring break, paid stat holidays & sick days. There is a three-month probation period before benefits apply.

Qualifications: Current early childhood education certificate or diploma. May consider applicants with relevant early learning experience and course work.

Emergency Child Care First Aid with CPR an asset

Criminal record check required

ABA experience and Special Needs Certification an asset

Experience: Prefer a minimum of 2 years current experience in an early learning environment but will consider those who are new to the field or who have some previous experience working with young children.

Responsibilities may include, but are not limited to, the following:

- Working as a member of the team with parents, teachers and the supported child development consultant. This may also include other professionals involved in the care of the child.
- Providing assistance for the children who require extra support and facilitating their full participation in the preschool setting.
- Collaborating with the child's family, classroom teacher and supported child care consultant to assist with planning and implementing strategies and activities that promote inclusion of the child in the preschool day.
- Following the Individualized Education Plans assigned to each child.
- Maintaining regular and open communication verbally and through detailed documentation with the child's family, classroom teacher and supported child development consultant.
- Attending a minimum of two (2) meetings yearly, outside of working hours, to discuss progress and goals for each child.
- Willingness to upgrade skills related to the support of the children who require extra support through attendance of professional development workshops and/or training with other professionals.
- Performing other duties as assigned.

Attributes:

- Demonstrate an ability to develop warm, caring and responsive relationships with children and their families.
- Ability to work independently and as a member of the team.
- Demonstrate an ability to maintain a positive, professional, non-judgmental attitude in a diverse setting.
- Ability to maintain confidentiality.
- Excellent written and oral communication skills; demonstrate an ability to keep detailed records.
- A doctor's note confirming that you are mentally and physically able to complete this work.
- Demonstrate an ability to be flexible.
- Experience working or volunteering with children who require social support or have language delays.
- Prior experience working with children who require extra support is an asset.

To apply for this position, please submit a [brief cover letter and resume](#) describing how you fit the criteria above to:

Lynda Malins
Supervisor
hillviewppp@gmail.com