



## WEST RICHMOND COMMUNITY ASSOCIATION PRESCHOOL SUPPORT WORKER

Reporting to the Association Preschool Coordinator provides support when a child requiring extra support is in attendance. Ensures the well-being of the child(ren) in the program and promotes their development in assisting the child(ren) in their physical, social, emotional and daily life skills development.

### **Duties and Responsibilities:**

- Contribute to the development and implementation of Individual Service Plans or Care Plans
- Incorporate children requiring extra support into regular programming when possible or ensure alternate plans are available.
- Identify the abilities, interests and needs of children and recommend individualized and group activities based on these.
- Assist program staff to create an indoor and outdoor environment that allows for accessibility to and safety of children requiring extra support.
- Ensure activities accommodate and promote inclusion in all aspects of the program.
- Monitor children in indoor and outdoor activities and during rest periods; conduct activities with children on an individual and group basis.
- Ensure classroom safety as outlined by Health Medical Safety regulations; follow proper Centre protocol.
- Administer medications as required in accordance with established policy

### **Required Qualifications:**

- High school graduation and up to 6 months experience working with children or an equivalent combination of education and experience
- Police Information Check
- Emergency Child Care First Aid or Standard First Aid including CPR B or higher
- BCRPA High Five - Principles of Healthy Child Development Certification

Licensing Requirements (if applicable):

- 19+yrs
- Physician Note
- Immunization records

### **Desired Qualifications:**

- ECE certificate or family license with min. 40 hours of work experience
- Training/courses in behavioural/developmental challenges, autism spectrum, special needs therapies
- Completed guiding and caring courses
- Infant – Toddler experience

### **Hours of Work and Remuneration:**

- Varying shifts M-F 8:30am-3:00pm
- \$17.41-\$18.47 per hour.

#### **Send cover letter and resume to:**

West Richmond Community Association:  
Nicola Thompson, Preschool Coordinator  
9180 No. 1 Road, Richmond, BC V7E6L5  
Email: [westrich@richmond.ca](mailto:westrich@richmond.ca)