



Child Minding Supervisor

Location: H2O Adventure
+ Fitness Centre

Compensation: \$16.84/hr

Schedule: Full Time

Placement Date:
Immediately

We are seeking a Child Minding Supervisor who is energetic, personable, resourceful, well-organized, with superior interpersonal skills, and excels in a fast-paced, challenging work environment. If that sounds like you, then this is your ideal job!

Reporting directly to the Child and Youth Manager, the Child Minding Supervisor is a key team member to the Child and Youth Department at the H2O Adventure + Fitness Centre.

The Child Minding Supervisor is responsible for instilling the Y's core values of caring, respect, responsibility and honesty. They are responsible for mentoring staff, ensuring quality program delivery, and consistently evaluating the Child Minding program for continued growth and improvement. In addition, the Child Minding Supervisor will be making connections and building relationships with our members at the H2O Adventure + Fitness Centre.

Major Responsibilities:

- Mentor Child & Youth staff and volunteers to deliver a top quality Child Minding program, including consistently working directly in the Child Minding Room, to ensure quality is being maintained
- Managing and coordinating day-to-day operations of the Child Minding program
- Work with the Child & Youth Management team to determine program needs based on the Y Strategic Plan; then create and deliver on these strategies within the Child Minding program
- Ensure that there is a strong culture for sharing and managing information and knowledge within the staff and volunteer team
- Support and uphold Y policies and procedures

Qualifications:

- 2 years of experience in development and implementation of programming with children and youth
- ECE, ECE Assistant or equivalent education with children under 5 preferred
- Excellent communication, conflict resolution and leadership skills
- Willing to work flexible hours, based on program needs
- Current SFA and CPR-C or willingness to obtain
- Upon request provide 3 references. A minimum of 2 professional in nature (eg. Employer, Supervisor or Colleague)
- A satisfactory Criminal Record Check. Successful candidates will be required to provide a current and satisfactory Criminal Reference Check/Vulnerable Sector Search issued no later than [six (6) months] preceding your start date. The YMCA will provide applicable instructions and paperwork



Competencies:

Commitment to Mission, Vision and Values: Demonstrates and promotes a personal understanding and appreciation for the mission, vision and values of YMCA of Okanagan.

Service Attitude: Identifies needs and wants of members/participants as priority and responds in an effective and timely manner to enhance every person's YMCA experience.

Leadership: Motivates and inspires self and others to take action to achieve desired outcomes.

Communication: Ability to speak, write, listen, and secure information in a variety of settings.

Planning and Organization: Establishes a clearly defined and effective course of action for self to accomplish work goals.

Creativity and Innovation: Participates in the generation, experimentation and implementation of new approaches and activities that improve and expand the YMCA movement's mission and work.

Strategic Thinking: Integrates logic, intuition and sound judgment to analyze information to identify greatest opportunities, make sound decisions and solve problems.

Teamwork: Builds positive interactions both internally and externally to achieve work related goals.

Application Process:

Please apply through the link below, with cover letter and resume, to:

Nicole Hanson, Manager, Child & Youth H2O
4075 Gordon Drive, Kelowna BC, V1W 5J2

<https://bit.ly/2UyH9h7>