

**BC Public Service
Ministry of Children and Family Development
Victoria**

Practice Consultant, Investigations

Bring your dedication and strong investigative skills to this senior level role

Salary \$61,665.45 - \$70,367.02 annually

The Early Childhood Educator Registry (Registry) is the legislated authority responsible for the certification of Early Childhood Educators (ECE) and ECE Assistants and the investigation of complaints and practice concerns regarding ECEs and ECE Assistants. The Registry also monitors and supports post-secondary educational institutions recognized to offer early childhood education training programs.

The Investigations Practice Consultant provides orientation, training and expert consultation to new and existing staff on the ECE Registry's Investigations Team; including Intake and Early Resolution (IER) Officers and IER Coordinator, Investigators, and Senior Investigators who are working throughout the Province.

This is a senior level position that requires a specialized and in-depth knowledge of Investigations, Administrative Law and Natural Justice, the *Child Care Sector Occupational Competencies*, applicable legislation and the early care and learning sector in British Columbia. This position is responsible to develop, implement and evaluate operational policies/procedures, identify learning gaps to inform the development of staff orientation and training programs and to provide evidence-based advice and direction to Investigations Team staff regarding practice to ensure consistent, quality practice and adherence to administrative law principles.

Qualifications for this role include:

- **Degree** in Early Childhood Education or related field and formal training* in investigation techniques and administrative law plus **3 years** of progressive and recent, related experience

OR

- **Diploma** in Early Childhood Education or related field and formal training* in investigation techniques and administrative law plus **4 years** of progressive and recent, related experience

OR

- **Certificate** in Early Childhood Education or related field and formal training* in investigation techniques and administrative law and a minimum of **5 years** of progressive and recent, related experience.

**Formal training in investigation techniques may be completed on the job and/or at a post-secondary educational institution.*

For more information and to apply by January 14, 2019, please go to:
<https://bcpublicservice.hua.hrsmart.com/hr/ats/Posting/view/56329>