



Where ideas work

BC Public Service
Ministry of Children and Family Development
Victoria

Practice Consultant, ECE Registry

Salary \$61,665.45 - \$70,367.02 annually

The Early Childhood Educator Registry (Registry) is the legislated authority responsible for the certification of Early Childhood Educators (ECE) and ECE Assistants and the investigation of complaints and practice concerns regarding ECEs and ECE Assistants. The Registry also monitors and supports post-secondary educational institutions recognized to offer early childhood education training programs.

The Practice Consultant provides orientation, training and expert consultation to new and existing staff within the ECE Registry; specifically the Certification and Professional Excellence and Outreach Teams including: Program Support, Assessors, Training Analysts and Team Leads. The position provides expert consultation to management, supervisors, and staff regarding complex issues of assessment of suitability, detailed document review and verification, certification, and curriculum analysis processes and protocols.

This is a senior level position that requires a specialized and in-depth knowledge of assessment of suitability processes, ECE curriculum, adult education systems, Administrative Law and Natural Justice, the Child Care Sector Occupational Competencies, applicable legislation and the early care and learning sector in British Columbia. This position is responsible to develop, implement and evaluate operational policies/procedures, identify learning gaps to inform the development of staff orientation and training programs and to provide evidence-based advice and direction to the ECE Registry Leadership staff regarding practice in order to ensure consistent, quality practice and adherence to administrative law principles.

Qualifications for this role include:

- **Degree** in Early Childhood Education or related field and formal training* in policy and procedure development and analysis and administrative law plus **3 years** of progressive and recent, related experience **OR**

- **Diploma** in Early Childhood Education or related field and formal training* in policy and procedure development and analysis and administrative law plus **4 years** of progressive and recent, related experience **OR**

- **Certificate** in Early Childhood Education or related field and formal training* in policy and procedure development and analysis and administrative law and a minimum of **5 years** of progressive and recent, related experience.

**Formal training in policy and procedure development and analysis may have been completed on the job and/or at a post-secondary educational institution.*

For more information and to apply by January 14, 2019, please go to:

<https://bcpublicservice.hua.hrsmart.com/hr/ats/Posting/view/56330>