



ECEBC | early childhood
educators of BC

ECEBC Policies & Procedures Manual

Appendix V: Programs and Services

Section 4: ECE Bursary Program

ECEBC has received a one-time fund from the Ministry of Children and Family Development to reestablish a bursary fund for students enrolled in early childhood education programs at an approved training institution (public and private), with priority given to Aboriginal students, students enrolled in early childhood education programs with an Aboriginal focus, students working to achieve an infant/toddler educator designation, and students working to achieve a special needs educator designation.

The ECE Bursary program will be implemented in the Fall 2014 semester, and will continue until the bursary fund has been expended.

4.1 ECE Bursary Applications

ECE bursary applications will be posted to ECEBC's website approximately six weeks prior to the beginning of the semester. Notification of the availability of applications will be posted to ECEBC's home and bursary pages on its website, and emailed to the current members' list and post-secondary institution contacts.

The deadline for submission of ECE bursary applications will be approximately six weeks prior to the end of the semester.

The deadline for submission of transcripts will be approximately four weeks after the end of the semester.

4.2 Selection of Eligible Recipients

Applications will be rated per the following:

- a) The applicant is attending an approved training institution;
- b) The applicant is of Aboriginal descent;
- c) The applicant must reside in British Columbia;
- d) The applicant is enrolled in an early childhood education program with an Aboriginal focus;
- e) The applicant is enrolled in an early childhood education program;
- f) The applicant is enrolled in an early child childhood education program, and working to achieve an infant/toddler educator designation and/or a special needs educator designation;
- g) The applicant has clearly demonstrated financial need; and,
- h) The applicant has received a passing grade in eligible ECE courses.

i) **Selection Committee Composition**

The selection committee will be comprised of the Office Manager and the Executive Director.

4.3 Appeals Process

Should an applicant be denied a bursary award and wishes to appeal the Selection Committee's decision, the appeals process will be as follows:

- i) The applicant will submit a written letter to the Executive Director stating their reasons for why they feel they should have received a bursary award within fourteen (14) days of ECEBC's email notification of the Selection Committee's decision.
- ii) The Executive Director will respond within fourteen (14) days of receiving the appeal letter advising the applicant of the Selection Committee's decision.
- iii) The Executive Director's decision will be considered final, with no further venues for appeal.